

~~SECRET~~

~~Security Information~~

OC-3080

CHD 5251

ER-4-4961

AUG 17 1953

*del*  
24 AUG 1953

MEMORANDUM FOR: Assistant Director for Personnel

SUBJECT : Personnel Ceilings

REFERENCE : Memorandum dated 5 August 1953 from Acting  
Deputy Director (Administration) to Assistant  
Director for Communications

1. The Office of Communications personnel ceiling established by the reference memorandum does not include the following Communications personnel on duty as of 31 July 1953:

25X1A6a



These personnel are presently being reported under the Deputy Director (Plans) ceiling.

2. During Fiscal Year 1953 and prior years the Office of Communications was charged with the cost for the salaries, travel, and transportation of household effects of the Communications personnel assigned to the above missions. Provision for funds to cover these costs for the personnel involved has been made in the Office of Communications Fiscal Year 1954 and 1955 Budget Estimates, and has not been included in the estimates of the Foreign Divisions of Deputy Director (Plans).

3. In view of the fact that the Communications personnel detailed to the above missions are included on the Office of Communications payroll and are rotated, promoted, and assigned by the Office of Communications Career Service Board, it would appear correct and administratively advantageous to include them under the Office of Communications ceiling rather than the Deputy Director (Plans).

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4. The Foreign Area Divisions involved and the Deputy Director (Plans) concurs in the foregoing transfer. Therefore, the appropriate action in consummating the transfers is requested.

25X1A9a

[REDACTED]  
Assistant Director for Communications

Concurrence:

25X1A9a

[REDACTED]  
*In* Deputy Director (Plans)

[REDACTED]  
Acting Deputy Director (Administration)

FOIAb3b

25X1A9a

[REDACTED]  
Chief, EE

*In* Chief, EE

25X1A9a

25X1A9a

DD/P-Adm

25X1A9a

25X9A2

25X9A2

25X9A2

25X9A2

\* It is my understanding, based on an explanation given to me by Mr. [REDACTED] Policy and Plans Staff, Office of Communications, that this action will increase the personnel ceiling of the Office of Communications by [REDACTED] positions, making the adjusted figure at [REDACTED]. It will also reduce the DD/P personnel ceiling of [REDACTED] positions, leaving a new DD/P personnel ceiling of [REDACTED]. (The Personnel Director should verify this understanding with the COA/DDP.)

[REDACTED]  
L. K. WHITE  
Acting Deputy Director  
(Administration)

FOIAb3b

25X9A2

AUG 24 1953

*- Concur as DD/P Ceiling  
31 Aug, 1953*

25X1A9a